

**EMBASSY OF INDIA**

545-547, Merchant Street

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Yangon, Myanmar

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Email: [www.embassyofindiayangon.in](http://www.embassyofindiayangon.in)**No. YAN/ADM/815/02/2021****Dated: September 06, 2021****Sale of Scrap Items**

Embassy of India, Yangon invites quotations from interested persons / vendors for purchasing the following scrap items (used electronic, electrical items, furniture etc.) on as is where is basis:-

Sl. Nos.	Name of Item	No. of items
1	Gas Cooking Ranges	12
2	Office Chairs (revolving computer chair)	22
3	Air Conditioners (Split) (Indoor & Outdoor)	12
4	Stand Fans (pedestal fans)	23
6	Ceiling fans	7
7	Euroguards(electronic Water purifier)	7
8	Water Heater (geyser)	4
9	Water Pressure Tank (machine)	2
10	Mattress (single 4, double 8)	12
12	Shredder Machine	4
13	TV	1
18	Batteries for Inverter	19
19	Inverter	13
20	Curtains	99
21	Computers (CPU and monitors)	24
21	Printers	23
22	Water Dispensers	3
23	Photocopier Machines	2
24	Ladder	1
25	Miscellaneous items (* please see list below)	See list below

\* Miscellaneous Items

1	UPS Battery	45
2	UPS	44
3	Exhaust Fans	15
4	Telephone Instrument (broken)	27
5	Safe Guard	26
6	Power Supply	11
7	Pres Wood box	1
8	Wall clock	1
9	Electric Kettle	1
10	Cushion Cover	12
11	Torch light	1
12	Stabilizer (1 KV)	1
13	Key Board	21
14	Twin & single tube light frames (broken)	lot
15	Gas stove (two burners)	2
16	Cabinet	1
17	Speaker boxes	4
18	Wall fans	2
19	Computer Table	2
20	Office Table	2

2. Important Dates

**Last date of submission of Quotation : 14.09.2021 (1600 hrs)**  
**Opening of Bid and Auctioning : 15.09.2021 (1500 hrs)**

3. Vendor(s) / interested persons may quote for any or all or for selected items as per his choice. The financial bid/quotation is to be filled and submitted in the format / proforma given in the bottom of this notice.

4. The interested vendor(s) / person may inspect the items on any working day from **08.09.2021 to 14.09.2021** between **10.30 a.m. to 1.00 p.m.** at Embassy of India 545-547, Merchant Street, Yangon by contacting Embassy of India, Yangon (Tel. No. 243972/388412/391219, Mobile – 09254203243 (Ms. Lakhi).

5. Interested vendor(s) / person should submit their quotes in a sealed cover in the prescribed proforma (given at the bottom of the notice) along with Bid security of Ks. 2 lakh (Kyats Two lakh only) for any / part / all items to the Head of Chancery, Embassy

of India, Merchant Street, Yangon latest by **1600 hrs. on 14.09.2021**. The cover should be superscribed **“BID FOR PURCHASE OF SCRAP ITEMS”**. The Bid Security can be paid by cash or bank transfer to Embassy’s account. A receipt will be given. For Bank transfer, interested persons may contact Ms Lakhi M – 09254203243 for Embassy’s Bank details. The Bid Security must be shown in Embassy’s account by 14.09.2021.

6. The sealed tender will be opened (as well as auctioning) at **1500 hrs on 15.09.2021**. The bidders may be present at the time of opening of bids/auction. The process is explained below:-

7. The highest offer of the items as submitted in sealed quotation shall be treated as lowest base price. Thereafter, there will be bidding/auctioning of the items and the item(s) (part or full) will be sold to the person / vendor who bids highest price during the bidding / auction. The minimum price to be quoted during hike for next bid will be Ks. 20,000/- (Kyats Twenty Thousand only) or its multiple.

(Example: If the maximum quote for any items (say the printers) in sealed quotation is Ks 5 lakh, it will be the base price for auction. Anyone (from among the persons / vendors who had submitted the quotations) willing to purchase the printers will have to quote for at least Ks 5 lakh and 20 thousand or in multiple of Ks 20 thousand over and above of Ks 5 lakh etc.)

8. The successful bidder will have to remove the sold items within three working days after paying / depositing the bid price in Kyat with Embassy. The bid price is to be paid within three working days after the bidding / auction is over i.e. by 18<sup>th</sup> Sept, 2021 by cash or bank transfer to Embassy’s account (If paid by bank transfer, it should reach Embassy’s account by 18<sup>th</sup> Sept). If the bidder fails to pay the price within prescribed time i.e. 18<sup>th</sup>, the Bid Security of Kyat 2 lakh will be forfeited and the items will be offered to next highest bidder. If the 2<sup>nd</sup> bidder also fails to pay the Biding amount (within 2 working days after intimating him by phone/ email) his Bid Security will be forfeited and the offer will be made to 3<sup>rd</sup> highest bidder and so on.

The forfeiture clause is applicable if the Bidder fails to keep his commitment for purchase for any / part / all items. For example, if a bidder is successful for purchase of five items and he subsequently changes his mind to purchase only three items, his Bid Security will be forfeited, however, he will be allowed to purchase the three items after paying the price and the other two items will be offered to next highest bidder.

9. Bid Security of unsuccessful bidders will be returned once the auction is over and the amount is deposited into Embassy account by successful bidder.

10. It is the responsibility of the successful bidder to remove all the sold items from Embassy with his own arrangement.

11. For any queries/clarifications, please send e-mail to [admn.yangon@mea.gov.in](mailto:admn.yangon@mea.gov.in) (or call Ms Lakhi – 09254203243).

12. Embassy officials / their family members cannot participate in this Bidding.

13. The Embassy of India, Yangon reserves the right to reject any/all bids fully or partially or cancel the sale of the items at any stage without assigning any reason thereof.

-Sd/ -

**(Sankar Nandi)**  
**Head of Chancery**



**Embassy of India  
Yangon**

No.YAN/ADM/815/02/2021

Dated: September 06, 2021

**PROFORMA FOR FINANCIAL QUOTATION (to be submitted in a sealed envelope)**

**A. General Details**

1.	Name of the interested person/ Vendor	
2.	Full Address and email	
3.	Mobile No.	
4.	Whether Bid security amount (Ks. 2,00,000) is deposited.	
5.	NRC/Identity Card No. (Please attach a copy of same)	
6.	Whether the items have been inspected Write Yes / No	

## **B . FINANCIAL QUOTE**

Serial number	Name of Item	No. of items	Price Quoted (In Kyat)	Price Quoted in words
1	Gas Cooking Ranges	12		
2	Office Chairs (revolving computer chair)	22		
3	Air Conditioners (Split) (Indoor & Outdoor)	12		
4	Stand Fans (pedestal fans)	23		
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22	Water Dispensers	3		
23	Photocopier Machines	2		
24	Ladder	1		
25	Miscellaneous items	As per list in the Notice		

I / we have read Tender Notice for sale of Scrap Items and terms & conditions are acceptable to me.

Signature \_\_\_\_\_

Name of the Bidder \_\_\_\_\_

Date: \_\_\_\_\_