



## EMBASSY OF INDIA

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No. YAN/ ADM/872/13/2011

Date: 29.05.2018

### NOTICE INVITING TENDER

Embassy of India, Yangon invites sealed bids from reputed firms to provide pest control services India House, 35 Thantaman Road, Yangon and 5 residential bungalows at No. 75, 77, 78, 81 & 83 Budd Road Complex, Yangon. The firm should have past experience of at least three years in the field of pest control.

2. The tender documents can be downloaded from the Embassy website : [www.embassyofindiayangon.in](http://www.embassyofindiayangon.in) / CPP Portal: <https://eprocure.gov.in> from 29.05.2018 to 08.06.2018. No fee for tender document will be charged.

Last date of submission of Tender : 08.06.2018 (1300 hrs)  
Opening of Bid : 08.06.2018 (1500 hrs)

3. Bid must be submitted in a sealed envelope clearly superscribed "BID FOR ANNUAL RATE CONTRACT FOR PROVIDING PEST CONTROL SERVICES" along with all relevant documents to the "Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon, Myanmar". A bid sent through Fax or email will not be accepted.

4. For any queries/clarifications, e-mail may be sent to: [hoc.yangon@mea.gov.in](mailto:hoc.yangon@mea.gov.in) / [admn.yangon@mea.gov.in](mailto:admn.yangon@mea.gov.in).

6. The Embassy of India, Yangon reserves the right to reject any or all the bids without assigning any reason. The decision of the Embassy of India, Yangon shall be final and binding.

7. The bidder or his authorized representative, who wish to be present, may attend the bid opening on the date and time specified.



(Shweta Singh)

First Secretary & Head of Chancery

#### **A. GENERAL INSTRUCTIONS:**

1. All the Tenders shall be prepared as per the prescribed format and submitted in accordance with instructions in the tender document.
2. All entries in the tender form should be legible and filed clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached.
3. Interested Parties may submit their sealed tenders after inspection of the premises. The inspection of the separate premises can be made with prior intimation till the last date for the receipt of tender.
4. Tenders will not be accepted after the time and date fixed for the receipt of tenders as set out in the Tender Notice or subsequent extensions, if any. Two separate rates should be quoted in US Dollars on annual basis, one for India House and another for residential bungalows at Budd Road.
5. All the prices should be inclusive of applicable taxes, if any with detailed breakup as per Form-II. Any correction or alteration is not allowed in the Financial Bid. The Lowest (L1) bidder will be decided on the basis of total price value quoted inclusive of applicable taxes, if any. The payments will be released to contractors after satisfactory completion of the work.
6. The submission of a tender by a tenderer implies that he had read this notice and the conditions of contract and has made himself / herself aware of the scope and specifications of work to be done and of the local conditions of the work.
7. The Embassy does not bind itself to accept the lowest or any tender or to give any reasons for not doing so.

#### **B. SCOPE OF WORK:**

Pest Control at India House and 5 Nos. residential bungalows at Budd Road including General Pest Control, Rodent Control, reptiles, crawlers etc as elaborated below:

##### **(A) General Pest Control:**

It means eradication of Cockroaches, Mosquitoes, Flies, Lizards, Termite, bugs etc. through the use of permitted insecticides as per WHO norms. The Pest control should cover all the places like space under the bed, sofa, table, chairs, almirahs, wooden furniture, false ceiling, staircases, lobby, all toilets drain ducts, kitchen, in stores and any hidden space under the furniture and no space should be left unattended.

##### **(B) Rodent Control: Rat & Rodent inside the building:**

The building is surrounded by the trees and plants and has open land area and, therefore, rat and rodent control is the main purpose of the tender. Rat/ Rodent should be controlled by :

- a. Catching Rats or reptiles ,
  - b. Placing a glue mat or
  - c. Placing ultra sound devices as may be required in multiple numbers in all rooms or
  - d. Doing permitted spray or putting herbal / chemical tablets etc. to keep rats and rodents away from building or force rats / rodents to move outside from building buildings.
  - e. Combinations of any of the above.
2. It should be ensured that such chemicals should not be put so that rats/ rodents/reptiles would die inside the building or above the false ceiling.
  3. Agencies must ensure that the pest/rodent control once done shall remain effective up to next pest control, failing which it shall have to be done again and any cost therefor will not be entertained.
  4. The pesticides, etc. used for pest/rodent control, should not create adverse impacts on human health.

#### **C. VALIDITY OF THE CONTRACT:**

1. The period of contract will be for a period of one year from the date of signing of agreement between Embassy and successful bidder. However, the contract may be extended for a further period on mutual consent based on the performance assessment by Embassy of India, Yangon.
2. Embassy reserves the right to terminate the contract by giving 30 day's notice and without assigning any reason thereof.

#### **D. ELIGIBILITY CONDITIONS:** As mentioned in Form-1 (Technical Bid)

- E. PAYMENT :** Payment to the vendor shall be released on monthly basis on submission of bills along with logbook duly signed by Security Guards of respective premises for services rendered in the particular month.

TECHNICAL BID

**“BID FOR ANNUAL RATE CONTRACT FOR PROVIDING PEST CONTROL SERVICES AT INDIA HOUSE AND 5 NOS. RESIDENCIAL BUNGALOWS AT BUDD ROAD, YANGON”**

1	Name of the Company	
2	Address, Telephone No. & E-mail of the Company	
3	Name, Designation, Mobile & E-mail of contact person	
4	Year of Registration (Please attach copy of Certificate of Incorporation)	
5	<p>Details of experience: The firm should have past experience of at least three years in the field of pest control</p> <p>(please enclose copy of 3 Nos. award of contracts / purchase orders as a proof)</p>	
5	Name of 3 present clients with contact details	
6	Annual Turnover of the company	
7	The bidder should have a valid license to stock and use of permissible insecticides for commercial pest control operation (Enclose copies of necessary certificates /Licenses as proof).	

I /We certify that all the terms and conditions of the tender documents are acceptable to me/us.

Signature of the authorized Person of the concern

Name, Date , Designation, Company Seal

FINANCIAL BID

**“BID FOR ANNUAL RATE CONTRACT FOR PROVIDING PEST CONTROL SERVICES AT INDIA HOUSE AT BUDD ROAD, YANGON”**

Name of the company:

Address & contact details:

Amount quoted for providing Pest Control Services to India House, 35 Thantaman Road, Yangon:

SI No.	Type of Work	Frequency (in month)	Annual Rate in USD
1	General Pest Control with details of each materials, techniques to be used with frequency details of using each chemicals <i>(please attach separate sheet mentioning details of chemicals and techniques to be used)</i>		
2	Rodent Bats and reptiles, crawlers Control with details of material, techniques to be used with frequency details of using each chemicals <i>(please attach separate sheet mentioning details of chemicals and techniques to be used)</i>		
3	Thermal Fogging for whole compound		
	<b>TOTAL (IN FIGURE)</b>		
	<b>TOTAL (IN WORDS)</b>		

I /We certify that all the terms and conditions of the tender documents are acceptable to me/us.

Signature of the authorized Person of the concern

Name, Date , Designation, Company Seal

FINANCIAL BID

FORM-II

**“BID FOR ANNUAL RATE CONTRACT FOR PROVIDING PEST CONTROL SERVICES AT RESIDENCIAL BUNGALOWS AT BUDD ROAD, YANGON”**

Name of the company:

Address & contact details:

Amount quoted for providing Pest Control Services to one Residential Bungalow at Budd Road

SI No.	Type of Work	Frequency (in month)	Annual Rate in USD (for one bungalow)#
1	General Pest Control with details of each materials, techniques to be used with frequency details of using each chemicals <i>(please attach separate sheet mentioning details of chemicals and techniques to be used)</i>		
2	Rodent Bats and reptiles, crawlers Control with details of material, techniques to be used with frequency details of using each chemicals <i>(please attach separate sheet mentioning details of chemicals and techniques to be used)</i>		
3	Thermal Fogging for whole compound		
	<b>TOTAL (IN FIGURE)</b>		
	<b>TOTAL (IN WORDS)</b>		

[Total No. of residential bungalows: 5. Services to be provided to all 5 bungalows. However, rate should be given for one Bungalow for tender purpose]

I /We certify that all the terms and conditions of the tender documents are acceptable to me/us.

Signature of the authorized Person of the concern

Name, Date , Designation, Company Seal