

EMBASSY OF INDIA  
YANGON

No. YAN/ ADM/872/11/2019

21 May 2019

NOTICE INVITING TENDER

Sealed tender is invited from reputed contractors/firms for "creation of three office rooms and one communication room with complete civil and electrical works" on the second floor of Chancery Building.

Sl No.	Items of work	Date & Time
1	Publishing Tender Documents	21 May 2019
2	Site visit	20 - 29 May 2019
3.	Last date for Submission of Tender Documents	30 May 2019 at 1300 hrs
4	Opening of Tender Documents	30 May at 1500 hrs
5.	Earnest Money Deposit	Nil

[Tender document can be downloaded from [www.embassyofindiayangon.gov.in](http://www.embassyofindiayangon.gov.in) or <https://eprocure.gov.in>]

**1.Scope of Work is as follow:**

**Civil Work**

- Removal of existing wall near wash basin;
- Fill up floor tiles, as required;
- Installation of vinyl floor and skirting (sample to be shown by contractor);
- Making of three 3 rooms (10'x20' each) upto ceiling height with gypsum board (both side) and aluminum frame;
- Aluminum doors (3'x7') with composite sheet and frosted glass
- Making of Communication Room (3'x8) covered with ceiling and door with 10' high gypsum;
- Providing and installation of good quality curtains (sample to be shown by contractor) ;
- Repair of water leakage of window shutters and filling up silicon (interior side);
- Replacement of existing washbasin and upgradation of washbasin area with washbasin cabinet and single partition to cover the area;
- Painting of hall; and
- Removal of all garbage from the site.

**Electrical Work**

- Proper good quality branded LED lighting with all fittings and switches, 18 way distribution box, MCCB, RCD;
- Power sockets for computer, printer and other accessories

Supply and installation 4 Nos. 1 HP Air-con split units (Mitsubishi / Panasonic brand: Malaysia/Thailand make) for 3 office rooms and 1 communication room including pipes, insulation, trunking pipe, safeguards and steel structure frame for aircons etc.

**Material list & Brand**

- LED lamp - Phillips / Liper (with 3 years warranty)
- Lighting Fixture - SJ Light (Malaysia) or similar brand
- Wire - Tonn cable (Malaysia) or similar brand
- Socket, DB box & MCB, MCCR, RCD - Schneider
- Air Conditioner (1 HP) - Panasonic / Mitsubishi (Malaysia)
- Gypsum Board - 9mm thick (Thailand)
- Frosted Glass - 5mm thick (Singapore)
- Composite for door (Thailand)
- Vinyl Floor / skirting (Germany)
- Paint - UPG Premier Weather Shiel
- Curtain - Polyester cloths

[Best quality items available in the market are to be used. Sample to be shown by contractors]

2. The tenderers are advised to visit the site to assess and familiarize themselves with work before submission of tender document. The tenderers may, accordingly, quote their rates for the above work. The tenderers may call to Embassy (Tel: 391219 / 388412 / 243972) for any clarification regarding the above tender.
3. The rates quoted shall include cost of all materials, labour, tools and any other expenses related to above work. The bidder will prepare a drawing for the proposed civil and electrical work and detailed **Bill of Quantity (BOQ)** along with brand name, specification, measurement, quantity, rate warranty etc for both civil and electrical work. The bidder must submit drawing and detailed BOQ along with tender document. **The bid without BOQ shall be disqualified.**
4. The contractor shall provide warranty for the materials such as LED lights, Aircons etc as extended by the manufactures.
5. The contractor shall provide one work order/experience for similar type of work executed in last 2 years.
6. The successful tenderer will have to commence the work within 3 days of issuing Work Order. The contractor shall complete the work within 4 weeks from the date of issue of Work Order. After completion of the work, the successful tenderer will be required to ensure that the area is not spoiled and the area is cleaned properly.

7. The payments will be released to contractor within 7 working days by bank transfer after satisfactory completion of the work. The contractor/supplier shall submit bank details with the tender.

8. The submission of a tender by a tenderer implies that he/she has read this notice and the conditions of contract and has made himself /herself aware of the scope and specifications of work to be done and local conditions of work. The bidder shall submit signed copy of all the pages of tender document.

9. The Embassy does not bind itself to accepting the lowest tender nor give any reasons thereof.

10. Tender must be submitted in a sealed cover super scribing "CREATION OF ROOMS ON 2<sup>ND</sup> FLOOR OF CHANCERY BUILDING 2019". Tender for the above work may be submitted to "Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon. Tenders will be opened on 30 May 2019 at 1500 hrs. in presence of bidders, who have submitted tenders and may wish to be present.



(Udit Gaurav)  
Second Secretary & Head of Chancery

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EMBASSY OF INDIA  
YANGON

PROFORMA FOR FINANCIAL BID FOR "CREATION OF 3 OFFICE ROOMS ON  
2<sup>ND</sup> FLOOR OF CHANCERY BUILDING 2019".

Tender Ref. No. YAN/ADM/872/11/2019

May 2019

Name, address, Mobile No. of the contractor/firm:	
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Sl. No	Item of work	Total Amount in USD
1	"Creation of three office rooms and one communication room with complete civil and electrical works"	

[Total in word: USD \_\_\_\_\_]

I have visited/not visited the site before submission of tender documents.

I have read terms & conditions of the bids and these are acceptable to me.

I have enclosed / not enclosed one Work Order for previous work experience.

I have enclosed / not enclosed proposed drawing and detailed BOQ with tender document.

[Please strikethrough which is not relevant]

Signature of contractor with seal: \_\_\_\_\_

Date: \_\_\_\_\_

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EMBASSY OF INDIA  
YANGON

No. YAN/ ADM/872/11/2019

21 May 2019

NOTICE INVITING TENDER

Sealed tender is invited from reputed contractors/suppliers for "supply of office table, computer table, office chair and visitor chairs" to Embassy of India, Yangon.

Sl No.	Items of work	Date & Time
1	Publishing Tender Documents	21 May 2019
2	Site visit	21 - 29 May 2019
3.	Last date for Submission of Tender Documents	30 May 2019 at 1300 hrs
4	Opening of Tender Documents	30 May at 1500 hrs
5.	Earnest Money Deposit	Nil

[Tender document can be downloaded from [www.embassyofindiayangon.gov.in](http://www.embassyofindiayangon.gov.in) or <https://eprocure.gov.in>]

2. The specifications of the items are as follow:

- a. 3 Nos. Executive table (L 5'xW 3' x H 2'5" & thickness 0.8") with drawer made from high quality durable teakwood;
- b. 3 Nos. computer table (L 4'xW 2' x H 2'5" & thickness 0.7") with key board tray, drawer and proper place to keep CPU from high quality durable teakwood;
- c. 3 Nos. executive chairs; &
- d. 9 Nos. visitor chairs; and
- e. 3 Nos. steel almirah (6' x 3' x 1'6")

[Polish of the wooden furniture will be matt finish. Photos/brochure for chairs and steel almirah and to be shown by contractor/supplier]

3. The tenderers are advised to visit the site to assess and familiarize themselves with work before submission of tender document. The tenderers may, accordingly, quote their rates for the above work. The tenderers may call to Embassy (Tel: 391219 / 388412 / 243972) for any clarification regarding the above tender.

4. The contractor/supplier shall supply and install the finished items to Embassy of India, Yangon. The contractor/supplier shall complete the work within 4 weeks from the date of issue of work order.

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5. The payment will be released to contractors within 7 working days by bank transfer after satisfactory completion of the work and delivery of the items. The contractor/supplier shall submit bank details with the tender.

6. The submission of a tender by a tenderer implies that he/she has read this notice and the conditions of contract and has made himself /herself aware of the scope and specifications of work to be done and local conditions of work. The bidder shall submit signed copy of all the pages of tender document.

7. The Embassy does not bind itself to accepting the lowest tender nor give any reasons thereof.

8. Tender must be submitted in a sealed cover super scribing "**SUPPLY OF OFFICE FURNITURE FOR 3 NOS. ROOM 2019**". Tender for the above work may be submitted to "**Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon.** Tenders will be opened on 30 May 2019 at 1500 hrs. in presence of bidders, who have submitted tenders and may wish to be present.

  
(Udit Gaurav)

Second Secretary & Head of Chancery

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EMBASSY OF INDIA  
YANGON

PROFORMA FOR FINANCIAL BID FOR "SUPPLY FOR FURNITURE ITEMS FOR 3  
NOS. NEW OFFICE ROOM "

Tender Ref. No. YAN/ADM/872/11/2019

May 2019

Name, address, Mobile No. of the contractor/firm:	
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Sl. No.	Item Description	Unit	Rate (USD) / Kyat	Total (USD) / Kyat
1	Office Table with teak wood, matt finish polish with drawer Size: L 5'xW 3' x H 2'5" & thickness 0.8"	3 Nos.		
2	Office Table with teak wood, matt finish polish with drawer, key board tray Size: L 4'xW 2' x H 2'5" & thickness 0.7"	3 Nos		
3	Executive Chairs (sample photo attached)	3 Nos		
4	Visitor Chairs (sample photo attached)	9 Nos.		
5	Steel Almirah (6' x 3' x 1'6")	3 Nos.		

[Total in word: USD or Kyat

I have visited/not visited the site before submission of tender documents.  
I have read terms & conditions of the bids and these are acceptable to me.

[Please strikethrough which is not relevant]

[US\$ 1 = Kyat 1516.85]

Signature of contractor with seal: \_\_\_\_\_

Date: \_\_\_\_\_