

EMBASSY OF INDIA
YANGON

No. YAN/ADM/872/01/2017

July 2018

NOTICE INVITING QUOTATIONS

**Subjects: Survey and Preparation of Scope of Work/BBQ & Cost Estimate
for Repair & Maintenance of Chancery Building**

Quotations are invited from registered architectural/civil engineering firms or individual qualified architects/civil engineers for Survey of the Chancery Building of Embassy of India, 545-547 Merchant Street, Yangon, Myanmar to finalize and quantify the scope of work with estimated cost in connection with proposed Repair and Maintenance (R&M) to be undertaken by the Embassy of India, Yangon.

2. Architects/Engineers are required to undertake detailed survey to check the status of the various parts of the premises to indicate the location and type of defects/damages, proposed solutions for R&M work to finalize and quantify the scope of work and prepare Bill of Quantities (BOQ) with estimated cost of the project.

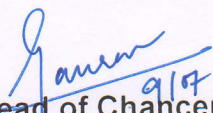
3. The Notice for Quotation can be downloaded from Embassy's website:
<http://embassyofindiayangon.gov.in/>

4. Interested firms/individuals having 3 years of experience may submit their quotations along with all relevant documents to the "Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon, Myanmar in sealed cover by 26 July 2018 (1300 hrs). A document containing brief description of the project and scope of work is attached. Sealed Envelope containing quotation must be clearly superscribed "QUOTATION FOR SURVEY AND PREPARATION OF SCOPE OF WORK/BBQ & COST ESTIMATE FOR REPAIR & MAINTENANCE OF CHANCERY BUILDING".

5. For any queries/clarifications or site visit, e-mail may be sent to:
hoc.yangon@mea.gov.in / admn.yangon@mea.gov.in.

6. The Embassy of India, Yangon reserves the right to reject any or all the bids without assigning any reason. The decision of the Embassy of India, Yangon shall be final and binding.

7. The bidder or his authorized representative, who wish to be present, may attend the bid opening on the date and time specified.


[Head of Chancery]
Embassy of India, Yangon

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EMBASSY OF INDIA
YANGON

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for Repair & Maintenance of Chancery Building**

STATEMENT OF OBJECTIVE:

**Renovation of Chancery Building on 545-547 Merchant Street – Embassy of India,
Yangon**

Mission's priorities:

Complete solution of seepage problem including plastering, waterproof treatment, anti-termite treatment, paintings of rooms which are affected by roof and wall seepage problems;

Repair/strengthens of damaged ceiling and columns problem (plaster falling off ceiling in many places and cracks on beam/columns);

Conversion/modification of the presently vacant hall for creation of office space for new recruits;

Upgrade of toilets and other civil works including repair/replacement of wooden door/windows frames/shutters as required;

Painting and repair of identified rooms and corridors;

Installation of a suitable fire safety measure;

Upgrade of plumbing system as required;

Augmentation of electrical wiring / replacement of all existing lights with LED;

Security Features: Bollard/fence and metal gate at Portico entrance; Blast proof main entry gate; Proper metal detector door system/security scanner; an enclosure at the entrance/Reception area; redoing the flooring in this part;

Provision of metal roof-sheets and timber structure on the roof top and rain water pipe to be installed.

SCOPE OF WORK:

Survey of Chancery Building and preparation of survey report indicating location of defect/ damage/ type of damage/ cause/source of defects as per Mission's priorities of work;

Specification of the repair/renovation for civil & electrical work including material specification;

Preparation of proper scope of work, Bill of Quantities (BOQ) and estimated cost for the R&M Work base on Mission's priorities as above;

The above scope is indicative in nature and not limiting or exhaustive in extent;

GENERAL TERMS & CONDITIONS

The firms/individuals having 3-year experience in similar type of work only can submit their quotations.

Last date of submission of Quotations : 26.07.2018 (1300 hrs)
Opening of I Bid : 26.07.2018 (1500 hrs)

The firm/individual shall submit its survey report along with detailed scope of work, BOQ and cost estimates within 30 days from the date of issue of Work Order.

The rate shall be valid for 90 days from the date of issue of Work Order.

The quoted price should be fixed and include all taxes such as VAT, service tax, professional tax, etc.

The firms/individuals shall submit full 'Notice for Quotation' signed on every page in sealed envelope.

No advance payment will be made for this work. Payment will be made to the successful firm/individual after approval of survey report, scope of work, BOQ and cost estimate by the competent authority of the Embassy of the India, Yangon.

EMBASSY OF INDIA
YANGON

DETAILS OF FIRM/ INDIVIDUAL

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for Repair & Maintenance of Chancery Building**

1	Name of the Firm/Individual	
2	Address, Telephone No. & E-mail of the Firm/Individual	
3	Name, Designation, Mobile & E-mail of contact person	
4	Year of Registration (Please attach copy of Certificate of Incorporation)	
5	Details of experience: The firm/individual should have past experience of at least three years for similar nature of work	

I /We certify that all the terms and conditions of the Notice Inviting Quotation are acceptable to me/us.

Signature of the authorized Person of the concern

Name, Date , Designation, Company Seal

EMBASSY OF INDIA
YANGON

QUOTATION

Name of the firm/individual:

SI No.	Type of Work	Annual Rate in USD
1	Survey of the Chancery Building to finalize and quantify the scope of work with BOQ & estimated cost in connection with proposed Repair and Maintenance (R&M) to be undertaken by the Embassy of India, Yangon.	
	TOTAL (IN FIGURE)	
	TOTAL (IN WORDS)	

I /We certify that all the terms and conditions of the tender documents are acceptable to me/us.

Signature of the authorized Person of the concern

Name, Date , Designation, Company Seal