



EMBASSY OF INDIA
545-547, Merchant Street,
Post Box No. 751
Yangon, Myanmar
Tel: (951) 391219, 243972, 388412
Fax: (951) 254086, 250164, 388414
Website: www.embassyofindiayangon.gov.in

No.YAN/ADM/885/04/2020

Dated: 7 May, 2021

Notice Inviting Tender

Subject: Supply and Installation of Gym Equipment at the Embassy Premises, Thilawa

The Embassy of India, Yangon invites Technical and Financial Bids from authorised dealers / contractors, reputed, experienced and financially sound companies, firms ("The Vendor") for supply, installation, commissioning of Gym Equipment along with other requisite accessories at Embassy Premises, Thilawa. The Gym Equipment will be installed as per the layout indicated at Annexure I.

2. The representatives of interested vendors may visit the site with prior appointment Mr. Rohit Khatri (Mob: +95-95418981) and submit their proposals / rate quotations.
3. Tender documents will be available on website <https://embassyofindiayangon.gov.in/> and www.eprocure.gov.in. Details can also be collected from SS (Administration), Tel: +95-01-251206 or admn.yangon@mea.gov.in.

Date of publishing NIT	:	7 May 2021
Date of site inspection	:	24 & 26 May 2021 (10 AM to 5 PM)
Last date of submission of Tender	:	31 May 2021 (1200 hrs.)
Opening of Technical Bid	:	31 May 2021 (1600 hrs.)
Opening of Financial Bid	:	1 June 2021 (1200 hrs.)

4. Technical and Financial Bid must be submitted separately in two sealed envelopes clearly superscribed "TECHNICAL BID FOR SUPPLY AND INSTALLATION OF GYM EQUIPMENT AT EMBASSY PREMISES, THILAWA" and "FINANCIAL BID FOR SUPPLY AND INSTALLATION OF GYM EQUIPMENT AT THE EMBASSY PREMISES, THILAWA" along with all relevant documents to the "Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon, Myanmar". Financial Bid submitted in a separate sealed envelope would be opened in respect of only those Bidders, whose Technical Bids have been found meeting the required specifications at the Technical Bid evaluation stage. A bid sent through Fax or e-mail will not be accepted.

5. Earnest Money Deposit (EMD):

(i) Each Technical Bid shall be accompanied by an Earnest Money Deposit (EMD) of USD 300 (US Dollar 300 only) in the form of a Bank Guarantee (BG) drawn on any Bank in favour of Embassy of India, Yangon or in cash deposited to Embassy.

- (i) Each Technical Bid shall be accompanied by an Earnest Money Deposit (EMD) of USD 300 (US Dollar 300 only) in the form of a Bank Guarantee (BG) drawn on any Bank in favour of Embassy of India, Yangon or in cash deposited to Embassy.
- (ii) The Bank Guarantee should be valid for a minimum period of 180 days.
- (iii) The BG should be payable at Yangon only.
- (iv) EMD must be attached with Technical Bid only, without which the bid shall stand rejected.

Earnest money will be forfeited:

- (i) If the bidder withdraws his bid during the period of bid validity.
- (ii) In case of the successful bidder, if the bidder fails to sign the contract.

Refund of Earnest Money Deposit (EMD):

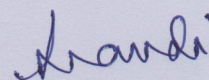
- (i) Refund of EMD to the unsuccessful bidders shall be made after signing of the contract with successful bidder.
- (ii) EMD of successful bidder shall be refunded after award of the contract and deposit of Performance Security @ 5% of the total contract value. Successful bidder will deposit Performance Security within 5 working days of award of contract. The Performance Security should be valid upto 60 days beyond the contract period. After successful completion of all contractual obligations, the Performance Security (without any interest) shall be refunded within 30 days.

6. The sealed envelope (Both Technical and Financial) should be submitted to the attention of the Head of Chancery, Embassy of India, Yangon latest by **31 May, 2021 (1200 hrs)** accompanied with the proof of payment of EMD.

7. The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract to be awarded as performance guarantee. The performance guarantee shall remain valid for a period of 60 days beyond the completion of all contractual obligations of the bidder. The bid security shall be refunded to the successful bidder on the receipt of the performance guarantee.

8. Representatives of bidding companies can be present at the time of the opening of the bids. The bids shall be opened on **31 May 2021 at 1600 hrs** at the Embassy of India, Yangon, 545-547, Merchant Street, Yangon.

9. The Embassy of India, Yangon reserves the right to reject any or all the bids without assigning any reason. The decision of the Embassy shall be final and binding.



(Sankar Nandi)
Head of Chancery
Embassy of India, Yangon

Letter for Submission of Tender

Dated,

To:

The Head of Chancery,
Embassy of India,
545-547, Merchant Street,
Yangon, Myanmar

Ref: SUPPLY AND INSTALLATION OF GYM EQUIPMENT AT THE EMBASSY PREMISES,
THILAWA

Dear Sir,

Having examined the tender document relating to the **Supply and Installation of Gym Equipment at Embassy Premises, Thilawa**, we hereby submit our offer for the supply of the proposed items in accordance with terms and conditions and confirm our acceptance to execute the order within the time period specified in the tender document, at the rates quoted by us in the accompanying Technical & Financial Bid.

We further confirm that –

- i) We have successfully executed orders of similar nature and we have sufficient experience and financial strength in handling orders of this value.
- ii) We have sufficient qualified manpower and necessary materials and after sales support to execute the order efficiently in the specified time schedule.
- iii) The quoted rates shall be valid not less than 90 days from the date of opening of quotation.
- iv) We further confirm that all chapters of the tender documents have been read, understood and signed and there is no deviation/discrepancy.
- v) We agree to accept the extension order up to 100% quantity within three months of the issue of the order.

Signature of the Bidder With stamp and date

**EMBASSY OF INDIA
YANGON**

No. YAN/ADM/885/4/2020

Dated, 7 May, 2021

1.0 GENERAL

1.1. The Gym Equipment shall be used to maintain physical fitness and good health monitor by the personnel at Thilawa. The vendor shall study the specifications and satisfy himself thoroughly and shall take full responsibility of the smooth, reliable and safe working. The representative of the vendor may visit the Office of Embassy Premises, Thilawa (herein referred as 'the site') prior to placing its bids for satisfying himself for supply of requisite items essential for smooth functioning of the system. Site can be inspected between 10 AM to 5 PM on 24 & 26 May, 2021 with prior appointment. No transportation allowance or any other incidentals shall be payable by the Embassy to any out-station vendor on account of site visit. Technical and Financial Bid must be submitted separately in a sealed envelope clearly superscribed "TECHNICAL BID FOR SUPPLY AND INSTALLATION OF GYM EQUIPMENT AT THE EMBASSY PREMISES, THILAWA" and "FINANCIAL BID FOR SUPPLY AND INSTALLATION OF GYM EQUIPMENT AT THE EMBASSY PREMISES, THILAWA" along with all relevant documents to the "Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon, Myanmar". Financial Bid submitted in a separate sealed envelope would be opened in respect of only those Bidders, whose Technical Bids have been found meeting the required specifications at the Technical Bid evaluation stage. A bid sent through Fax or e-mail will not be acceptable in the quotation.

1.2 The project has to be implemented on a turn-key basis and therefore all items of instrument shall be completed in all respects and any instrument not covered in the specification but essential for proper installation, operation and maintenance of the instrument shall be included by the vendor in his offer and the reasons for such inclusion shall be clearly stated.

2.0 SCOPE OF WORK

2.1 The scope of work includes supply, installation and commissioning of Gym Equipment at the Embassy Premises, Thilawa in accordance with the design, specifications and layout given in "Annexure I Technical Bid A. TECHNICAL SPECIFICATIONS OF GYM EQUIPMENT ". In addition, the vendor will also undertake the maintenance of the complete system and supply of necessary spares.

2.2 Packaging, forwarding, transport, insurance, loading, unloading, precaution against damage during transit etc. is responsibility of the vendor.

2.3 Performance Guarantee to be submitted.

2.4 Two sets of operation and maintenance manuals to be provided.

2.5 Test Certificate: Vendor shall provide all necessary test certificates.

3.0 SAFETY

3.1 All equipment items shall be complete with approved safety devices, wherever a potential hazard to personnel exists, and with provision for safe access to personnel to and around the instrument for operational and maintenance functions.

4.0 TIME FOR COMPLETION

4.1 The vendor shall complete supply, installation and commissioning of the instrument within 1 months of placing the Purchase Order or the timeline specified by the Embassy.

5.0 TEST AND INSPECTION

5.1 Inspection of the equipment will be done at Embassy Premises, Thilawa.

5.2 The vendor shall demonstrate all the features of the equipment mentioned in the technical specification.

5.3 The vendor is solely responsible for installation, commissioning and making the complete system operational at user's site on a turn-key basis.

6.0 PREPARATION CONDITIONS

6.1 All equipment shall be designed for smooth, efficient and trouble-free operation in tropical humid climate of 45° C ambient and a humidity of 90% to 150%.

6.2 In cases where the offer deviates from the specification, the vendor shall indicate clearly in his offer the specification proposed by him along with details thereof and the reasons for the deviation. Each exception to the specification or other parts of the tender document shall be listed separately by the vendor. If exceptions are not clearly listed they will not be considered by the Purchaser later.

7.0 DOCUMENTS

7.1 The vendor shall supply the hard and soft copy of Operation and Maintenance manual in duplicate. All necessary literature giving complete technical details shall be provided. He should also provide the test certificates given by manufacturer.

7.2 The vendor shall provide the original DVD/CD of all the software used for operating the system.

8.0 INSTALLATION & COMMISSIONING

8.1 It is to be noted that supply, installation and commissioning of the system with all accessories, auxiliaries, and any item not covered in the specification but essential for proper installation, operation and maintenance of the Gym equipment shall be included and executed by the vendor. The project has to be implemented on a turn-key basis.

8.2 The supply will not be deemed complete until the commissioning trial of the whole system is carried out by the vendor at the site successfully.

9.0 PERFORMANCE AND GUARANTEE (P. G.)

9.1 All necessary tests shall be carried out at the site by the vendor to demonstrate whether performance of the instrument conforms to the relevant standards and specifications and meets the functional requirement indicated in the specification.

10.0 WARRANTY

10.1 The warranty period for the equipment will commence from the date of commissioning of the entire system and not from the date of delivery or installation.

10.2 The vendor shall provide warranty for the entire system for a minimum period of 12 months from the date of commissioning or for the duration of OEM warranty period whichever is longer.

10.3 The time period for product warranty will be the same as the service warranty.

10.4 The vendor shall be responsible for routine and breakdown maintenance of the equipment during warranty period of 12 months.

10.5 The vendor shall also provide an Annual Maintenance Contract (AMC) for one year after the expiry of the initial product/service warranty, for maintaining the tread mill and provide a dedicated on-call technician.

10.6 The AMC should include two (2) periodic maintenance service visit, in addition to site visit for repairing faults on detection as and when required.

11.0 SERVICE AGREEMENT

11.1 The selected vendor shall have to sign a Non-Disclosure Agreement (NDA) on the service to be provided.

12.0 PAYMENT TERMS

12.1 The payment will be released in full only after receipt, satisfactory installation/commissioning of the equipment in question and in good condition in the Embassy.

13.0 CAPABILITY AND EXPERIENCE

13.1 The vendor shall have executed at least two (2) similar kind of work within last 3 years. The vendor shall submit along the offer the reference list of the similar work. Offers received without the reference list may be rejected.

14.0 TRAINING

14.1 Vendor shall provide necessary on-site training about the working of the Gym Equipment.

15.0 QUOTATION

15.1 Interested vendors should submit Technical Bid and Financial Bid separately in a sealed envelop clearly superscribed "TECHNICAL BID FOR SUPPLY AND INSTALLATION OF GYM EQUIPMENT AT THE EMBASSY PREMISES, THILAWA" and "FINANCIAL BID FOR SUPPLY AND INSTALLATION OF GYM EQUIPMENT AT THE EMBASSY PREMISES, THILAWA" along with all relevant documents within the specified date and time. A bid sent through Fax or e-mail will not be accepted.

15.2 Vendor can submit quotation in US Dollar. The total rate quoted shall be inclusive of Tax.

16.0 CLARIFICATIONS

16.1 For any clarification and appointment for site visit, the vendor may contact the Embassy by e-mail (hoc.yangon@mea.gov.in / adm.n.yangon@mea.gov.in) and Tel: 95-1-391219 and Fax: 95-1-254086

17.0 LAST DATE OF RECEIPT OF TENDER

17.1 Tender will not be accepted if they are received after the due date and time as specified in the quotations letter i.e. on **31 May 2021**

17.2 The vendor shall be required to submit the complete layout plan in connection with tender before executing the work

18.0 OPENING DATE OF TENDER

18.1 The tender will be opened on **31 May 2021** in the Embassy. The Technical Bids (Annexure I) will first be evaluated and only vendors who qualified in the Technical Bids will only be considered for further evaluation of Financial Bids (Annexure II).

19.0 EMBASSY OF INDIA, YANGON RESERVES THE RIGHT

19.1 The right of acceptance of tender(s) will rest with Competent Authority. Also, the Embassy is not bound to accept the lowest tender and reserves the right to reject or partially accept any or all the tender(s) received without assigning any reasons thereof.

TECHNICAL BID

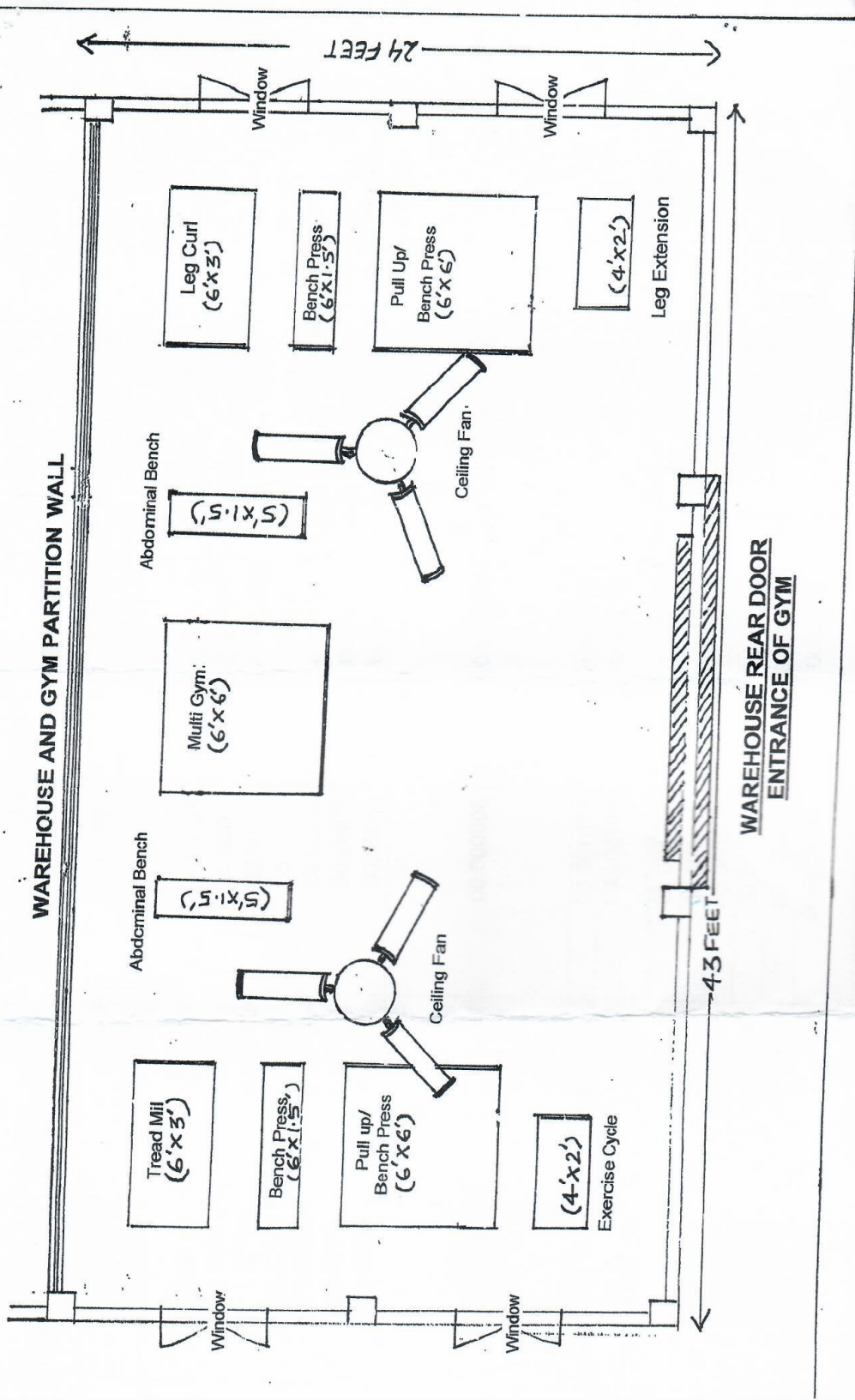
A. TECHNICAL SPECIFICATIONS OF GYM EQUIPMENT

<u>Ser</u>	<u>Item Description</u>	<u>Qty</u>	<u>Remarks</u>
(a)	Exercise Cycle	01 Nos	Cardio and Aerobic type spinning bike, Calorie burning, Digital display.
(b)	Tread Mill	01 Nos	Foldable, Max weight capacity - 51-100 Kgs electrically operated Digital display, Auto incline / decline. With all-inclusive AMC for one year after completion of warranty
(c)	Free weights/ Dumbbells assorted with weight stand and Bars	<u>Round Free Weights</u> 15 Kgs - 02 Pairs 12.5 Kgs - 02 Pairs 10 Kgs - 02 Pairs 7.5 Kgs - 03 Pairs 5 Kgs - 03 Pairs 2.5/3 Kgs - 02 Pairs 1 Kg - 04 Pairs	Free weights - Metal round shaped with centre hole.
		Olympic weight lifting bar (150cm) - 02	Bars as mentioned and vertical tree weight stand for stowage of weights.
		SE bar (120cm) - 02	
		Triceps bar (88cm) - 02	
		Dumbbell Handle/ Bar (35/40cm) - 06	
		Weight Stand - 01	
(d)	Multi Gym	Pull Down & Pec Fly – 01	Weight capacity - 51 to 100 Kgs, Independent motion, Chest press arm, Vertical butterfly, Leg, Biceps, Triceps and back developer.
		Seated leg curl - 01	
		Leg extension - 01	
(e)	Bench press inclined	02 Nos	Inclined/ declined, weight support stand, Mani frame - 50X50mm, Dimension - 1640X970X1320 mm
(f)	Abdominal Bench	02 Nos	Adjustable, Increase/ decrease Difficulty level, Dimension= 114cm height, 168cm length, 56cm width
(g)	Pull up and Bench Press stand	02 Nos	Multipurpose (Bars for ABS/ Triceps/ Pull ups), 120 Kgs weight capacity

B. MATRIX FOR TECHNICAL SPECIFICATIONS

Ser	Product Description	Unit	Qty	Whether the Company would be able to provide the given Specifications and Quantity (Yes/ No)	If not, the nearest Specifications that the Company can provide	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Supply, Installation, Testing & Commissioning of Exercise Cycle (Cardio and Aerobic type spinning bike, Calorie burning, Digital display)	Nos	01			
2	Supply, Installation, Testing & Commissioning of Tread Mill 01 Nos. Foldable, Max weight capacity - 51-100 Kgs electrically operated Digital display, Auto incline / decline. With all-inclusive AMC for one year after completion of warranty	Nos	01			
3	Supply, Installation, Testing & Commissioning of Free weights/ Dumbbells assorted with weight stand and Bars Round Free Weights (15 Kgs - 02 Pairs, 12.5 Kgs - 02 Pairs, 10 Kgs - 02 Pairs, 7.5 Kgs - 03 Pairs, 5 Kgs - 03 Pairs, 2.5/3 Kgs - 02 Pairs and 1 Kg - 04 Pairs) Olympic weight lifting bar (150cm) – 02 SE bar (120cm) – 02 Triceps bar (88cm) – 02 Dumbbell Handle/ Bar (35/40cm) - 06 Weight Stand – 01 Free weights - Metal round shaped with centre hole. Bars as mentioned and vertical tree weight stand for stowage of weights.					
4	Supply, Installation, Testing & Commissioning of Multi Gym (with Pull Down & Pec Fly – 01, Seated leg curl - 01, Leg extension - 01) Weight capacity - 51 to 100 Kgs, Independent motion, Chest press arm, Vertical butterfly, Leg, Biceps, Triceps and back developer.	Nos	01			
5	Supply, Installation, Testing & Commissioning of Bench press Inclined/ declined, weight support stand, Mani frame - 50X50mm, Dimension - 1640X970X1320 mm	Nos	02			
6	Supply, Installation, Testing & Commissioning of Abdominal Bench Adjustable, Increase/ decrease	Nos	02			

Ser	Product Description	Unit	Qty	Whether the Company would be able to provide the given Specifications and Quantity (Yes/ No)	If not, the nearest Specifications that the Company can provide	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	Difficulty level, Dimension= 114cm height, 168cm length, 56cm width					
7	Supply, Installation, Testing & Commissioning of Pull up and Bench Press stand Multipurpose (Bars for ABS/ Triceps/ Pull ups), 120 Kgs weight capacity	Nos	02			
8	Any other Material/Equipment/ accessories and Specification thereof		As required			
(a)						
(b)						
(c)						
(d)						
9	Installation and User training includes supply, installation, testing, configuration and commissioning of complete set up of Gym Equipment. Manual Labour work for all associated installation, cabling and conduits works. Supply and installation of all equipment including all accessories (cables, mounting arrangement, clamps, brackets etc.) required for installation as per the proposed layout					
10	Other Requirements One year warranty/ guarantee for all equipment. Delivery and unpacking at Thilawa					



C. GENERAL INFORMATION & UNDERTAKING

1	Name and Address of the Bidder	
2	Contacts	
3	Telephones	
4	Mobile no.	
5	Fax	
6	E-mail	
7	Category of the Bidder (Whether company, partnership firm or Proprietary concern)(Please submit company / shop registration certificate)	
8	Name of Chief Executive Officer and Telephone no.	
9	Year of Establishment	
10	Name and address of the Banker	
11	List of major Clients and the size of orders executed	
12	If EMD is submitted	YES / NO

Note: Separate sheets may be attached wherever necessary.

It is hereby certified that M/s..... (Name of the Company) is capable of providing and undertakes to provide above “Specifications and Quantity” at the time of supply, installation, testing and commissioning of the Gym Equipment.

(Seal & Signature of the authorised Company Representative)
Name & Address

A. MATRIX FOR FINANCIAL BID

Ser	Product Description	Unit	Qty	Warranty (Months)	Rate per Unit	Total Cost (Rate x Qty) (US\$)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Supply, Installation, Testing & Commissioning of Exercise Cycle (Cardio and Aerobic type spinning bike, Calorie burning, Digital display)	Nos	01			
2	Supply, Installation, Testing & Commissioning of Tread Mill 01 Nos Foldable, Max weight capacity - 51-100 Kgs electrically operated Digital display, Auto incline / decline.	Nos	01			
3	Supply, Installation, Testing & Commissioning of Free weights/ Dumbbells assorted with weight stand and Bars Round Free Weights (15 Kgs - 02 Pairs, 12.5 Kgs - 02 Pairs, 10 Kgs - 02 Pairs, 7.5 Kgs - 03 Pairs, 5 Kgs - 03 Pairs, 2.5/3 Kgs - 02 Pairs and 1 Kg - 04 Pairs) Olympic weight lifting bar (150cm) – 02 SE bar (120cm) – 02 Triceps bar (88cm) – 02 Dumbbell Handle/ Bar (35/40cm) - 06 Weight Stand – 01 Free weights - Metal round shaped with centre hole. Bars as mentioned and vertical tree weight stand for stowage of weights. Individual Prices may be quoted					
4	Supply, Installation, Testing & Commissioning of Multi Gym (with Pull Down & Pec Fly – 01, Seated leg curl - 01, Leg extension - 01) Weight capacity - 51 to 100 Kgs, Independent motion, Chest press arm, Vertical butterfly, Leg, Biceps, Triceps and back developer.	Nos	01			
5	Supply, Installation, Testing & Commissioning of Bench press Inclined/ declined, weight support stand, Mani frame - 50X50mm, Dimension - 1640X970X1320 mm	Nos	02			
6	Supply, Installation, Testing & Commissioning of Abdominal Bench Adjustable, Increase/ decrease Difficulty level, Dimension= 114cm height, 168cm length, 56cm width	Nos	02			
7	Supply, Installation, Testing & Commissioning of Pull up and Bench Press stand Multipurpose (Bars for ABS/ Triceps/ Pull ups), 120 Kgs weight capacity	Nos	02			
8	Any other Material/Equipment/ accessories and Specification thereof		As required			
(a)						

Ser	Product Description	Unit	Qty	Warranty (Months)	Rate per Unit	Total Cost (Rate x Qty) (US\$)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
(b)						
(c)						
(d)						
9	AMC for one year after completion of warranty for tread mill only					
10	Any other charges					

Total in figure: US\$.....

Total in Words :

Note:

1. The Financial Bid shall not include any conditions attached to it and any such conditional financial proposal shall be rejected summarily. The total quoted price should include all travel cost, shipping charges and other administrative cost, if any, that may be incurred by the vendor as part of this project.
2. The total cost for each items should be clearly mention. Price quoted only on rate per unit basis will not be accepted.
3. Separate sheets may be attached wherever necessary.

(Seal & Signature of the authorised Company Representative)
Name & Address: