

**EMBASSY OF INDIA**

545-547, Merchant Street

Post Box No. 751

Yangon, Myanmar

Tel: (951) 391219, 243972, 388412

Fax: (951)254086, 250164, 388414

Website: <https://embassyofindiayangon.gov.in/>

No. YAN/ADM/881/04/2022

Dated, 24 August, 2022

NOTICE INVITING TENDER

Sealed tender is invited from registered Company/contractors/firms for **“Supply and installation of one good quality Crystal Chandelier light and four wall brackets / lamps”** in the ground floor dining room at Embassy Residence No. 35, Thantaman Road, Dagon Township, Yangon.

2. Tender documents will be available on website <https://embassyofindiayangon.gov.in/> and www.eprocure.gov.in. The tenderers may call Mrs. Lakhi Bhattacharjee (Tel: 8391219 / 8388412 / 8243972) for any clarification / Site Visit.

Sl No.	Items of work	Date
1	Date of publishing NIT	24 August 2022
2	Date of site inspection	30-31 August 2022 (1000-1100 hrs)
3	Last date for Submission of Tender	13 September 2022 (1700 hrs)
4	Opening of Technical bid	14 September 2022 (1400 hrs)
5	Opening of Financial bid	15 September 2022 (1500 hrs)

3. **Scope of Work : Supply and installation of one good quality Crystal Chandelier light at Embassy Residence at 35 Thantaman Road, Dagon Tsp, Yangon**

The Crystal Chandelier with four matching crystal wall lamps / brackets will be fitted in the ground floor dining hall of the Embassy Residence (Ambassador’s Residence). The Embassy Residence is an old and heritage building. The Chandelier and the four crystal wall lamps / brackets should be of MARIA THERESIA traditional style befitting the overall ambience of the Embassy Residence as well as the present Crystal Chandeliers in building. The Crystal Trimming should be machine cut and minimum content of lead should be 30%. The Chandelier should be of diameter of around 1000 mm with height 1100 mm. The four wall lamps / brackets should be of dimension of around 350x400 mm.

Interested firms / companies are advised to visit the Embassy Residence to have an idea of the overall ambience of the building and present chandeliers before submitting the tender.

4. The interested firm / vendor / company must submit the bids in two separate sealed covers.

- a) The first sealed cover should be superscribed as **“TECHNICAL BID for supply and installation of Crystal Chandelier Lights”** should contain details of technical details of the Chandelier and capabilities of the firm / company (with documentary evidence i.e. firm registration, license, experience etc. (as per Annexure I).
- b) The second envelope superscribed **“FINANCIAL BID for supply and installation of Crystal Chandelier Lights”** should contain only “rates” (as per Annexure II).
- c) Both sealed covers, should be placed in the main sealed envelope superscribed **“Tender for Crystal Chandelier Lights”** addressed to the **Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon, Myanmar** and must reach on or before **September 13, 2022 (1700 hrs.)**. Bids may be submitted physically or by courier / post at the aforementioned address so as to reach on or before the prescribed date and time. The Embassy will not be responsible for any postal delay.
- d) Tenders in which Technical Bid and Financial Bid is submitted in same envelope will summarily be rejected.
- e) A bid sent through Fax or email will not be accepted. Please note that the tender document will not be accepted after the expiry of stipulated date and time for the purpose.
5. Tenderers should quote the rate in **US Dollar** in neat, legible form and in figure as well as words. Alteration, erasures and indistinct figures should be avoided.
6. The interested companies / tenderers may send their representatives to visit the site to assess the required work and familiarize themselves with the conditions.
7. The rates quoted shall include cost of Crystal chandelier, wall lamps, all installation materials, labour, tools and any other expenses.
8. **Payments:** The payments will be released to contractors within 20 days after satisfactory supply and fitting of the Crystal Chandelier through bank transfer.
9. **Earnest Money Deposit (EMD):** Each Technical Bid shall be accompanied by an Earnest Money Deposit (EMD) of USD 100 /- in the form of cash (against receipt by Embassy) / Bank Guarantee. The tender will not be entertained without EMD. The EMD of the unsuccessful bidders will be refunded after 15 days of deposition of Performance Guarantee (PG) by the successful bidder. EMD of successful bidder will be refunded after deposition of PG and will be forfeited if he/she cannot supply the Crystal Chandelier within 90 days after placing final order.
10. The Embassy does not bind itself to accepting the lowest tender nor give any reasons thereof. Embassy reserves the right to cancel the tender at any stage.
11. The successful tenderer will have to supply and fit Crystal Chandelier within 90 days of issuing Work Order.
12. The **warranty of the Chandelier should be of at least of 2 years or Original Equipment Manufacturer’s warranty, whichever is longer, from the date of successful installation of the Chandelier.**

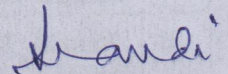
13. The submission of a tender by a tenderer implies he had read this notice and the conditions of contract and has made himself /herself aware of the scope and specifications of work to be done and local conditions of work.

14. **Performance Guarantee (PG):** The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract in the form of Bank Guarantee / Cash as Performance Bank guarantee (PG) within 10 days of issue of work order. The PG shall remain valid for a period of 2 years after the successful supply and installation of the Crystal Chandelier. 50% PG will be refunded after 1 year of successful installation of the Crystal Chandelier and balance 50% after 2 years of satisfactory installation of the chandelier. The PG amount will not fetch any interest. The Contractor is liable to repair any defect of the works, free of cost, if detected within this two years period, failing which the PG will be forfeited.

15. **Eligibility Criteria:** The Contractor / Firms submitting bids should have experience in the above business and should be registered with the relevant Myanmar government offices as is required under the local regulations for tax and other purposes.

16. The bidder or any authorized representative, may attend the bid opening on the date and time specified.

17. All bidders are requested to read and understand the terms and conditions of the contract before submitting their bids. The bidder cannot put their terms and conditions in the bid.



(Sankar Nandi)
Head of Chancery

**TECHNICAL BID FOR “Supply and installation of one good quality Crystal Chandelier light” at NO. 35
Thantaman Road, Dagon Township, Yangon.**

S No.	Particulars	Details to be filled by the Tenderer
1	Name of the contractor / firm / company	
2	Contact Details: (i) Registered Postal Address (ii) Mobile Phone No. (iii) Telephone No. (iv) Fax No. (v) Email Address	
3	Details of contact person to whom all references shall be made regarding tender: (i) Name: (ii) Email Address & Mobile No.	
4	Registration (in compliance/under relevant statutory regulations of Myanmar law. Attach Certificate)	Yes / No
5	Furnish proof of similar works / supply carried out in the past. (attach list of clients & proof)	
6	Annual Turnover of the company for the past three years in USD	
7	If the company has made any loss in last three years	Yes / No
8	Details of the Crystal Chandelier the Company wishes to supply (like brand of Chandelier, if so), quality of crystal be used, if the crystal is branded, any other details, including proof.	
9	The design / picture / diagram of the Chandelier to be supplied is to be attached. Is it done	Yes / No
10	The company should sign and stamp each page of the tender documents. Is it done?	Yes / No
11	Have you visited Embassy Residence at 35 Thantaman Road to see the building and present Chandeliers	Yes / No
12	EMD paid	Yes / No
13	Is the warranty for two years given	Yes / No
14	If your Chandelier meets the specifications given under scope of work	Yes / No

UNDERTAKING

I, the undersigned, certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. The rates quoted by me are valid and binding upon for the entire contract.

I hereby undertake to render the service as per directions given in the tender documents.

Date:

Signature of the Bidder / Authorized Signatory

Place:

Full Name:

Designation:(Office seal of the Firm)

**FINANCIAL BID FOR “Supply and installation of one good quality Crystal Chandelier light” at
NO. 35 Thantaman Road, Dagon Township, Yangon.**

Name, address, Mobile No. of the contractor/firm:	
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Sl. No	Item of works	Total Amount in US Dollar
1.	Supply and installation of one good quality Crystal Chandelier light and four matching wall brackets as per tender specification (as given under Scope of Work)	
	Tax (if any)	
	TOTAL	

[Total in word: US Dollar _____]

I have visited the site before submission of tender documents. I have read terms & conditions of the bids and these are acceptable to me.

Signature of contractor with seal: _____

Date: _____