

**EMBASSY OF INDIA**

545-547, Merchant Street

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Yangon, Myanmar

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Website: <https://embassyofindiayangon.gov.in/>

No. YAN/ADM/872/11/2022

Dated, 28 April, 2022

NOTICE INVITING TENDER

Sealed tender is invited from registered contractors/firms for Renovation of four bathrooms/toilets on the first floor at Embassy Residence No. 35, Thantaman Road, Dagon Township, Yangon.

2. Tender documents will be available on website <https://embassyofindiayangon.gov.in/> and www.eprocure.gov.in. The tenderers may call Mrs. Mallika Banik (Tel: 8391219 / 8388412 / 8243972) for any clarification regarding the above tender.

Sl No.	Items of work	Date
1	Date of publishing NIT	28 April 2022
2	Date of site inspection	05-06 May 2022
3	Last date for Submission of Tender	12 May 2022 (1100 hrs)
4	Opening of Technical bid	12 May 2022 (1200 hrs)
5	Opening of Financial bid	12 May 2022 (1230 hrs)

3. Scope of Work is as follow:

Sl No	Item of works
1	Repainting and replacement of floor and wall tiles, commode, basin, taps, mirror
2	Repair bathroom partition, installation of bath tub (only one) in one bathroom
3	Replacement of door lock
4	Cabinet repair
5	Good quality branded items to be used (with prior approval of Embassy).

4. The interested firms / service agencies must submit the bids in two separate sealed covers.

a) The first sealed cover superscribed as **“TECHNICAL BID FOR Renovation of four bathrooms/toilets on the first floor at Embassy Residence 2022”** should contain details of technical capabilities of the firm (with documentary evidence i.e. firm registration, license, experience etc. (as per Annexure I).

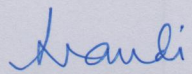
b) The second envelope superscribed **“FINANCIAL BID FOR Renovation of four bathrooms/toilets on the first floor at Embassy Residence 2022”** should contain only “rates” (as per Annexure II).

- c) Both sealed covers, should be placed in the main sealed envelope superscribed “Renovation of four bathrooms/toilets on the first floor at Embassy Residence” addressed to the **Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon, Myanmar** and must reach on or before **May 12, 2022 (1100 hrs.)**. Bids may be submitted physically or by courier / post at the aforementioned address so as to reach on or before the prescribed date and time. The Embassy will not be responsible for any postal delay.
- d) Tenders in which Technical Bid and Financial Bid is submitted in same envelope will summarily be rejected.
- e) A bid sent through Fax or email will not be accepted. Please note that the tender document will not be accepted after the expiry of stipulated date and time for the purpose.
5. Tenderers should quote the rate in **Kyats** in neat, legible form and in figure as well as words. Alteration, erasures and indistinct figures should be avoided. Any corrections in the quoted rates tenderer shall be made in ink only and shall be signed by the tenderer.
6. The interested companies / tenderers may send their representatives to visit the site to assess the required work and familiarize themselves with the conditions.
7. The rates quoted shall include cost of all materials, labour, tools and any other expenses related with renovation of four bathrooms/toilets. Waste removal contractor’s responsibility.
8. **Payments:** The payments will be released to contractors within 15 days after satisfactory completion of the work. The payment will be released through bank transfer.
9. **Earnest Money Deposit (EMD):** No **EMD** is required for tender. However, a declaration has to be signed by the firms as per Annexure III.
10. The Embassy does not bind itself to accepting the lowest tender nor give any reasons thereof. Embassy reserves the right to cancel the tender at any stage.
11. The successful tenderer will have to commence the work within 3 days of issuing Work Order. After completion of the work, the successful tenderer will be required to ensure that the area is not spoilt and the area is cleaned properly.
12. The warranty of the work should be of 1 year from completion of work.
13. The submission of a tender by a tenderer implies that he had read this notice and the conditions of contract and has made himself /herself aware of the scope and specifications of work to be done and local conditions of work.
14. **Performance Guarantee (PG):** The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract in the form of Bank Guarantee / Cash as Performance Bank guarantee (PG). The PG shall remain valid for a period of 1 year beyond the completion of all works. PG will be refunded after 1 year of completion of the work. The deposited PG amount will not fetch any interest. The Contractor is liable to repair any defect of the works, free of cost, if detected within this one year period, failing which the PG will be forfeited.

15. **Eligibility Criteria:** The Contractor/ Firms submitting bids should have experience in the above business and should be registered with the relevant Myanmar government offices as is required under the local regulations for tax and other purposes.

16. The bidder or any authorized representative, may attend the bid opening on the date and time specified.

17. All bidders are requested to read and understand the terms and conditions of the contract before submitting their bids. The bidder cannot put their terms and conditions in the bid.


(Sankar Nandi)
Head of Chancery

Item No.	Description	Quantity
1
2
3
4
5	TOTAL	...

TECHNICAL BID FOR “Renovation of four bathrooms/toilets on the first floor at Embassy Residence 2022” at NO. 35 Thantaman Road, Dagon Township, Yangon.

Sl. No.	Particulars	Details to be filled by the Tenderer
1	Name of the contractor / firm / company	
2	Contact Details: (i) Registered Postal Address (ii) Mobile Phone No. (iii) Telephone No. (iv) Fax No. (v) Email Address	
3	Details of contact person to whom all references shall be made regarding tender: (i) Name: (ii) Email Address & Mobile No.	
4	License / Registration (in compliance/under relevant statutory regulations of Myanmar law. (Certificate attached)	Yes / No
5	Furnish proof of similar works carried out in the past. (attach list of clients & proof)	List & proof attached. Yes / No
6	The company should sign and stamp each page of the tender documents. Is it done?	Yes / No
7	Have you signed the Declaration (Annexure-III)	Yes / NO
8	Please indicate Brands to be used for different major items (renowned brands to be used)	

UNDERTAKING

I, the undersigned, certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. The rates quoted by me are valid and binding upon for the entire contract.

I hereby undertake to render the service as per directions given in the tender documents.

Date:

Signature of the Bidder / Authorized Signatory

Place:

Full Name:

Designation:

(Office seal of the Firm)

FINANCIAL BID FOR “Renovation of four bathrooms/toilets on the first floor at Embassy Residence 2022” at NO. 35 Thantaman Road, Dagon Township, Yangon.

Name, address, Mobile No. of the contractor/firm:	
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Sl. No	Item of works	Total Amount in Kyats
1.	Repainting and replacement of floor and wall tiles, commode, basin, taps, mirror	
2.	Repair bathroom partition, installation of one bath tub in one bathroom	
3.	Replacement of door lock	
4.	Cabinet repair	
	Tax (if any)	
	TOTAL	

[Total in word: Kyats _____]

I have visited the site before submission of tender documents. I have read terms & conditions of the bids and these are acceptable to me.

Signature of contractor with seal: _____

Date: _____

Bid Security Declaration Form

(To be printed on letter head of applicant company)

**To:
The Head of Chancery
Embassy of India
Yangon**

Sub: Bid Security Declaration- Reg.

Ref: 1. Tender No. YAN / ADM / 872 / 11 / 2022 dated 28 April 2022
2. Our Application No.....dated.....

Dear Sir/Madam,

I , _____ (Name & designation of the authorized
Signatories),on behalf of _____ M/s

(Bidder's name and address of the company/firm/agency), am duly authorized to sign the tender document and enter into a contract, if awarded. I also declare if the bid is withdrawn and / or modified by my firm during period of validity, my firm will be suspended/blacklisted for a period of two years by Embassy of India, Yangon from the due date of the tender.

(Signature of Authorized Signatory)

Name:

Designation :

Name of Company/Firm/Agency :

Seal: