

Dr. No. 1148  
दिनांक/Date 24/02/14  
1676/JS(AD)/14  
17/02  
Guard file

No.1/44/2009-IR  
Government of India

Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

आयसी संख्या  
Dy. No. 789 /RTI Sec.2011  
दिनांक/Date 20/02/2014

732 | CR/SB/14  
14/2

आयसी संख्या  
Dy. No. /RTI Sec.2011  
दिनांक/Date

North Block, New Delhi  
Dated the 13<sup>th</sup> February, 2014

OFFICE MEMORANDUM

Subject :- Electronic Indian Postal Order-extension of service to Indian Citizens residing in India.

In continuation to this Department's O.M. of even number dated 22/03/2013, it is intimated that Department of Posts has extended the "eIPO" (electronic Indian Postal Order) service to Indian citizens residing in India also w.e.f. 13.02.2014, for purchasing Indian Postal Order electronically by paying a fee online through e-Post Office Portal i.e. <http://www.epostoffice.gov.in>. It can also be accessed through India Post website [www.indiapost.gov.in](http://www.indiapost.gov.in)

2. It is reiterated that:-

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i) This facility has been provided for Indian citizens to facilitate them to seek information from the Central Public Information Officers (CPIOs) under the RTI Act, 2005. Debit or Credit Cards of any Bank powered by Visa / Master can be used to purchase e-IPO.

ii) The user needs to get registered at the website. He has to select the Ministry / Department from whom he desires to seek the information under the RTI Act and the eIPO so generated can be used to seek information from that Ministry / Department only. A printout of the eIPO is required to be attached with the RTI application. If the RTI application is being filed electronically, eIPO is required to be attached as an attachment

to  
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iii) This facility is only for purchasing an Indian Postal Order electronically. All the requirements for filing an RTI application as well as other provisions regarding eligibility, time limit, exemptions etc. will continue to apply.

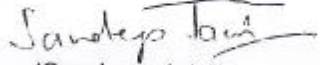
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3. An eIPO so generated must be used only once with an RTI application. To check any multiple use of the same eIPO, the Public Authority shall maintain a record of the eIPOs so received. In case of any doubt, the details of eIPO can be verified from the above mentioned site / portal of India Post.

  
(Sandeep Jain)  
Director(IR)

1. All Ministries / /Departments of the Government of India
2. Union Public Service Commission, Lok Sabha Secretariat, Rajya Sabha Secretariat, Cabinet Secretariat, Central Vigilance Commission, President's Secretariat, Vice-President's Secretariat, Prime Minister's Office, Planning Commission, Election Commission.
3. Central Information Commission
4. Staff Selection Commission
5. O/o Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.

No. 1/44/2009-IR  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

North Block, New Delhi,  
Dated the 7<sup>th</sup> October, 2013

OFFICE MEMORANDUM

Subject: - Extending the facility of e-IPO for payment of RTI fee in Indian Missions by 'Indian citizens abroad'.

A service called e-IPO (Electronic Indian Postal Order) was launched w.e.f. 22.03.2013 to facilitate Indian citizens abroad across the globe to purchase an e-IPO by paying the fee online to access the information under the RTI Act, 2005 from the Central Public Authorities.

2. The procedure to obtain e-IPO has already been explained vide this Department's Office Memorandum of even number dated 22.03.2013. The main points of the procedure are as under:

- [a] The user needs to get himself registered at either of the two websites <http://www.epostoffice.gov.in> or [www.indiapost.gov.in](http://www.indiapost.gov.in).
- [b] He has to select the Ministry/Department from whom he desires to seek the information under the RTI Act and the e-IPO so generated, by making payment using Debit or Credit card, can be used to seek information from that Ministry/Department only.
- [c] A printout of the e-IPO is required to be attached with the RTI application. If the RTI application is being filed electronically, e-IPO is required to be attached as an attachment.
- [d] This facility is only for purchasing an Indian Postal Order electronically. All the requirements for filing an RTI application as well as other provisions regarding eligibility, time limit, exemptions etc., as provided in the RTI Act, 2005 will continue to apply.

3. It has been brought to the notice of this Department that Indian citizens living abroad are facing difficulties in payment of fees for accessing information from Indian Missions/Posts abroad as the facility of e-IPO was not available with them.

4. In order to facilitate for obtaining the information under the RTI Act, 2005 by the Indian citizen living abroad from Indian Missions/Posts under Ministry of External Affairs, the facility of e-IPO is extended to 176 Indian Missions/Posts. List is enclosed.



5. This may be brought to the notice of all concerned.

*Manoj Joshi*

(Manoj Joshi)  
Joint Secretary (AT&A)  
Tel: 23093688

1. All the Ministries / Departments of the Government of India.
2. Union Public Service Commission/ Lok Sabha Sectt/ Rajya Sabha Secretariat/ Cabinet Secretariat/ Central Vigilance Commission/ President's Secretariat/ Vice-President's Secretariat/ Prime Minister's Office/ Planning Commission/Election Commission.
3. Central Information Commission/ State Information Commissions.
4. Staff Selection Commission, CGO Complex, New Delhi.
5. O/o the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.
6. All officers/Desks/Sections, DOP&T and Department of Pension & Pensioners Welfare.

Copy to: Ms. Sujata Choudhary, General Manager (BP), Deptt. of Posts, Business Development and Marketing Directorate, Dak Bhawan, Sansad Marg, New Delhi for information w.r.t. their letter No. 65-04/2013-BD&MD dated 17.09.2013.

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No.1/44/2009-IR  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

North Block, New Delhi  
Dated the 22<sup>nd</sup> March, 2013

**OFFICE MEMORANDUM**

**Subject – Electronic Indian Postal Order – launching of.**

On the initiative of Department of Personnel and Training, Department of Posts has launched a service called "eIPO" (Electronic Indian Postal Order) w.e.f. 22/03/2013. This is a facility to purchase an Indian Postal Order electronically by paying a fee on-line through e-Post Office Portal i.e. <http://www.epostoffice.gov.in>. It can also be accessed through India Post website [www.indiapost.gov.in](http://www.indiapost.gov.in). As per RTI Rules, 2012, fees may be paid by electronic means, if facility for receiving fees through electronic means is available with the public authority.

2. At present, this facility is provided only for Indian Citizens abroad across the globe to facilitate them to seek information from the Central Public Information Officers (CPIOs) under the RTI Act, 2005. Debit and Credit cards can be used to purchase eIPO.

3. The user needs to get himself registered at the website. He has to select the Ministry/Department from whom he desires to seek the information under the RTI Act and the eIPO so generated can be used to seek information from that Ministry/Department only. A printout of the eIPO is required to be attached with the RTI application. If the RTI application is being filed electronically, eIPO is required to be attached as an attachment.

4. It may be noted that this facility is only for purchasing an Indian Postal Order electronically. All the requirements for filing an RTI application as well as other provisions regarding eligibility, time limit, exemptions etc., as provided in the RTI Act, 2005 will continue to apply.

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5. An eIPO so generated must be used only once with an RTI application. To check any multiple use of the same eIPO, the CPIOs shall maintain a record of the eIPOs so received from Indian Citizens abroad. In case of any doubt, the details of eIPO can be verified from the above mentioned site/portal of India Post.

*Sandeep Jain*  
(Sandeep Jain)  
Deputy Secretary

1. All the Ministries/Departments of the Government of India
2. Union Public Service Commission, Lok Sabha Secretariat, Rajya Sabha Secretariat, Cabinet Secretariat, Central Vigilance Commission, President's Secretariat, Vice-President's Secretariat, Prime Minister's Office, Planning Commission, Election Commission.
3. Central Information Commission.
4. Staff Selection Commission, CGO Complex, New Delhi
5. O/o the Comptroller & Auditor General of India, 10, Bahadur Shah Zafar Marg, New Delhi.